



**Minutes of the Friends of Langshott Committee
Meeting
Thursday 25th April 2024**

Attendees

Tree (Chair) (TR)
Jo (Co-Treasurer) (JB)
Kim (Co-Treasurer) (KM)
Becca (Secretary) (RT)
Carina

Apologies

Amy
Karen
Lucy
Becky
Lindsay
Laura
Annie
Lucy
Emily
Laura

Welcome and Apologies

TR opened the meeting and started by discussing future events planned.

Raising engagement

- Facebook – more interaction – RT – look at dates in the school calendar for reminders.
- More messages on WhatsApp group – RT/TR/JB
- Find ways to engage younger year groups to be involved
- Calendar of events – RT

- Meetings online for people to attend?
- Extra roles within community – communication/social media etc

Doughnut Sale – 17th May

Before, the doughnut sale was a big success, we would like to do another one. Possibly asking reception parents to help (engagement). More doughnuts rather than cookies

Action points for prep:

- Confirm date is ok - meeting
- Canva poster - RT
- Volunteers - TR/JB

Action points at event:

- Doughnuts collected – TR
- Float – JB

Summer Disco

The disco was a success. Decided to keep the format the same as before. DJ is confirmed. Already have glow sticks

Action points for prep:

- Buy Haribo – TR/JB
- Canva poster - RT/JB
- Tickets on PTA events – TR
- Disco letter – TR
- Risk assessment - TR

Action points at event:

- List of names with allergies/medical
- Volunteers
- Squash
- Quiet room?

Smarties Challenge

Children to get smarties (allergen Millions) challenge to do jobs to fill the tubes with change. Class that raises the most extra playtime?

Collected on Wednesday 5th June with box at drop off and remainder into office.

To run Weds before half term (22nd May) until the Weds after (5th June)

Action points for prep:

- Buy smarties – RT/JB
- Allergy numbers – RT
- Label tubes with class - RT/JB
- Letter and envelope stuff – RT/JB
- Canva poster – RT
- Gift aid forms - JB

Action points at event:

- Each class given enveloped with Smarties, letter and gift aid form
- Collect in bucket the morning of Weds 5th June.

Doughies – 14th June

This has been a success before and would like to do it again. Link to Father's Day weekend. Can you make a pizza for father figure? Picture of dad with pizza.

Action points for prep:

- Make poster with the link – RT
- Letter - RT
- Volunteers to hand out - RT

Action points at event:

- List of orders
- Pens
- Cross off names and orders.

Frozen Fridays

- Agree Fridays with school
- Volunteers – 5 per week
- 600 ice lollies per week – talk to Iceland - RT

Leavers Disco

- DJ booked
- Buy red carpet – JB ask carpet shop

Film Night

- Possibility for July as summer event
- Too hot?

Summer Event

- No Fair
- Olympic fun day -Free activity – spend money on the children –talk to school
 - Athlete?
 - Skipping workshop?
 - Art/craft activity/party food
 - Olympic torch round classes

Christmas Fair

- Get date ASAP
- Santa
- Magician
- Raffle

Finance Update

Successful fundraising so far this year. Big successes were Readathon, Disco and Movie Night.

- Fundraising to date: £7244
- Benevity - £1400
- Match funding - £400
- Gift Aid claim made £1700 from events since 2021

Aim to raise £3000 with the rest of the events this term.

Spending to date – Class contributions

- Hall curtains
- Year 1/2/3 books
- MC Grammar
- Full spending update to go in newsletter

Any Other Business

Check the textile bin - JB

Uniform online orders went well now back online.

- Collate orders and issue - JB
- Sort donations and update online stock - JB
- Promote summer uniform/dresses etc via FB/Whatsapp - JB