



**Committee Meeting held on Thursday 9th May 2019
Venue - Langshott Primary School - 19.30**

Attendees - Hayley Gardner (HG), Cheryl Douglas (CD), Amy Christian (AC), Becky McLaughlin (BM), Jo Basting (JB), Carey Ann Dodah (CAD), Helen Thompson (HT), Nikki Ziya (NZ) , Karen Jones (KJ), Kelly Radford (KR), Leandra Green (LG), Zoe Andrews (ZA), Carrie Ingram (CI), Kate Philips (KP),

Apologies - Jess Felstead, Yasmin Ravandi, Gen Wadle, Sarah Harding, Louise Lewis, Louise Crone, Sharon Hitchman, , Ali Fuller, Hillary Leaver, Tania Hack, Parus Patel

Item	Comments	Action By
1	HG opened the meeting and welcomed new attendees who were not at the last meeting. She gave a brief run through of the Agenda and gave apologies as listed above.	
2	<p>Financial Overview</p> <p>HG updated that we had £9836 currently in the bank account. Recent expenditures have included £7k for Chromebooks for the school and £853 for cameras. We have also donated money to Reception Class to get a new sandpit and are awaiting the sail shade to be put up.</p> <p>Easter Egg Hunt made us £600 last month which was a great success.</p>	
3	<p>Recent Events</p> <p>Notably the most recent event was the Easter Egg Hunt. Despite the very cold conditions we raised £600 profit after purchasing all the eggs. As we also ran a cake/refreshments sale, that also contributed to the money raised this year.</p> <p>Approximately £400 from the hunt/£200 cakes so definitely worth doing it that way again. HG thanked ZA and CAD for all their hard work and help and it was lovely to see the teachers getting involved and taking their class children from Crystal Club around. Had a lovely community feel about the event.</p>	
4	<p>Summer Celebration</p> <p>This is the main event we have coming up and is scheduled for 4pm on Friday 28th June. The Friends and school have agreed that this year we can do a Colour Run. One, if not THE first school in area to do it.</p> <p>Two different distances will be run on Oakwood Fields (1.5km/3km) and at four different stations biodegradable powder paint will be fired into the air for the children (and adults if they wish) to run through. Registration will most likely be £3 for Langshott pupils and £5 for all others and will include the entrance fee, T-shirt and goggles.</p> <p>Money raised for the school will be via sponsorship from each pupil to run the Fun Run and from sponsorship from companies.</p> <p>HG to speak to Andrews/Barrington James about sponsoring the main event and then smaller sponsors for the powder stations/sun cream stations/ water bottles.</p> <p>Will still have bouncy castles and other activities for families.</p> <p>We hope to have external vans come in for food, e.g. Blacks Burgers, Fish and Chips and KR to ask Pie and Mash van if available. They will pay a pitch fee to us to attend and take all profits.</p>	<p align="center">HG</p> <p align="center">KR</p>



	<p>We will look into cost of getting a bar in or running our own if we get sponsorship to buy the alcohol. We could hold a mufti day for donation from parents too. HG to look into Wristbands or other items for children who want to be involved, but not get dirty. CI mentioned there is a way of washing items afterwards to keep the paint on the Tshirt. AC will investigate that as nice idea. HG to confirm with Oakwood if can use their toilets or we will look into hiring portaloos. All access will be via Oakwood and not Langshott Primary school. AC to look into setting up a Justgiving page for sponsorship and Gift Aid to be available too. KP to ask a band she knows about playing so the music keeps people staying into the evening. HG to ask Susy Radio/local newspapers about coming to event. BM will organise a school assembly for children to get excited about it. KR to speak to her photographer contact to take photos at the end of event so people can purchase the photos there and then. Colour Run Committee needs to be organised so all those interested in joining and helping run the event are able to let us know ASAP.</p>	<p>HG AC HG AC KP HG BM KR ALL</p>
<p>5</p>	<p>Other Upcoming Events Disco being held on Thursday 23rd May- deadline for forms is 16th May. HT organising quiet zone for children sensitive to the noise. HT to do first session and ZA to do the second session. Frozen Fridays are due to start on Friday 7th June run by year groups. Reception will be first so AC/KR to find volunteers for first one. Year 1 - 14th June and then CD explained best to have Year 6 do 21st June as best time for them. Can update all dates in due course. CAD mentioned there is a Year 6 book sale Friday 10th May to help raise money for their Leavers Hoodies, so to mention to all parents to come along and help support them.</p>	<p>HT HT/ZA AC/KR</p>
<p>6</p>	<p>New Events /Ideas AC would like to run a Father's Day raffle alongside the first two Frozen Fridays so will need some raffle prize donations. All reps to ask their parents if they have anything they can donate? Ideas to include DIY vouchers /tools, sports tickets/items, food and drink, experiences, etc. AC to organise a Table Top Sale for Saturday 13th July 10.00am-1.00pm. All stallholders pay £10 for a pitch and sell their clothes, toys, books, etc. Cakes, teas and coffees can be sold and charge 50p entrance donation? School can have a second hand uniform rail/dress up section for themed days that are held each year. Anyone interested in helping AC organise please let her know. AC/CD to do poster to promote soon internally and externally. JB mentioned for 2019/2020 academic year maybe look into a Race Night event. We will discuss and add to event calendar if necessary. Committee decided the next meeting will be a Tuesday. Date to be confirmed. AC to update all.</p>	<p>AC/Class Reps AC/CD JB AC</p>