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Langshott Primary School, Smallfield Road, Horley, Surrey, RH6 9AU
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June 2016

Dear Parents / Carers,

RE: Langshott Summer Fair - Match Funding

As you are aware our Summer fair is on 1st July, in order to raise much needed funds from this event we wanted to take the opportunity to remind you about the Match Funding scheme and how a little bit of your time could raise double the funds.

If you work for an organisation that has a match funding policy, any money you raise could be matched by your employer. Companies may match the fundraising total for an event, or for the stall that their employee is working on. Usually, the employee will only need to supply them with a letter from the Friends of Langshott Committee, detailing the date and nature of the event, together with the total raised.

We understand that the high street banks, building societies, supermarkets and large corporations are likely to do match funding, but these schemes are not exclusive to the major corporate giants. If you work for an independent company, they may be interested in charitable giving through match funding too.

We would be grateful if you could see if your employer has a match funding scheme, or if they are willing to match fund our Fair or any of our future events. If you can't help out this time, but you know the company you work for has a match funding policy, please let us know. This could be a really large source of income help us raise money for our children at Langshott Primary

If you are able to help us this way, please let one of the committee members know and we can discuss your companies' requirements.

Thank you for your support.

Best wishes
Hayley, Fiona, Mandy, Sarah & Georgina
Friends of Langshott