



## Minutes of the Friends of Langshott Meeting Wednesday 15<sup>th</sup> November 2017

<b>Attendees</b>	<b>Gen Wardle (GW)</b> <b>Nikki Ziya (NZ)</b> <b>Parus Patel (PP) – dialled in</b> <b>Hayley Gardner (HG)</b> <b>Cara Norris (CN)</b> <b>Hilary Leaver (HL)</b> <b>Hannah Coombs (HC)</b> <b>Karen Jones (KJ)</b> <b>Laura van Pelt (LvP)</b>	<b>Sharon Hitchman (SH)</b> <b>Nadia Crofts (NC)</b> <b>Zoe Andrews (ZA)</b> <b>Carrie Ingram (CI)</b> <b>Ali Fuller (AF)</b> <b>Sarah Limb(SL)</b> <b>Lauren Harwood (LH)</b> <b>Johanna Koehler (JK)</b>
<b>Apologies</b>	<b>Caroline Lafon-Anderson</b> <b>Carey-Anne Dodah</b> <b>Danni Wright</b> <b>Ewa Pawlowska-Dunne</b> <b>Nivita Mistry</b>	<b>Fiona Lofty</b> <b>Jo Rose</b> <b>Lara Mangano</b>

### Welcome and Introduction

HG welcomed everyone and formally handed proceedings over to the new Chairs (GW & NZ).

### Committee Change

GW and NZ officially welcomed as new Co-Chairs, PP as Treasurer and SH as vice Treasurer. Secretary post remains vacant.

### Class Representatives

The following have agreed to be year representatives:

Reception:	Ali Fuller & Karen Jones
Year 1:	Laura van Pelt & Sarah Harding
Year 2	Hilary Leaver & Carrie Ingram (covering)
Year 3:	Zoe Andrews & Caroline Lafon Anderson
Year 4:	Sharon Hitchman
Year 5	Hilary Leaver (Covering)
Year 6:	Cara Norris & Tanya Hack

Representative role will be to relay key messages to and from the FoL and encourage parent / carer participation across the classes.

- **Action: HL to speak with Year 2 and Year 5 parents to try and get volunteers for those years.**

### Christmas Fair 2017

GW / NZ confirmed what had been done so far. A number of raffle / secret auction prizes had been secured but we could do with more.



A list of proposed stalls for the fair were circulated and volunteers assigned against some stalls.

- **Action: GW to circulate updated stall / volunteer list to class representatives and to HL to identify further volunteers for setting up on the Friday before, the day of the fair and for clearing up duties.**
- **Action: Class representatives and HL to identify volunteers.**

**AOB**

Santa letters and Christmas Card boxes need to be arranged.

There being no further business, the meeting was closed.